

PHSO

Employee Survey Feedback & Planning







Who are People Insight?

- We are a specialist consultancy in organisational development & employee engagement
- We run engagement surveys, develop insights and lead clients through action to deliver organisation change
- Our approach works: our clients improve their engagement scores on average by **7%** after working with us, and their employees are **20%** more likely to feel that something will happen as a result of the survey

Some of our clients include...





Employee Engagement – some evidence

Organisations with high level engagement compared to those with low level engagement:



*For more data & other resources please visit www.engageforsuccess.org





Methodology

- Survey carried out in August 2015
- 385 online responses and 3 paper responses were received
- Responses came directly to People Insight to ensure confidentiality
- Reporting includes:
 - o Overall main report
 - Data cuts including by Directorate, Department, Location, Contract type. LoS, Gender, Grade, Line Management responsibility
 - Open text comments report
 - o External benchmarking against overall & public sector
 - Action plan
- 27 % of respondents believe that action will be taken as a result of this survey

SURVEY RESPONSE









2013 Engagement Index

Proud to work for PHSO

Would recommend as a good place to work

Motivated to do the best work I can

Feeling focussed and absorbed in work

Feeling energised, even on an average day

Committed to aims/objectives

Feel sense of belonging

Motivated to contribute more than job normally requires

2015 Engagement Index*

I am proud to say I work for my organisation[^]

If asked, I would recommend my organisation to friends and family as a good place to work^

Working here makes me do the best work I can[^]

I would still like to be working at my organisation in two years' time

I care about the future of my organisation

*For the 2015 survey, we have simplified our engagement index. It is now based upon five questions that reflect People Insight's engagement model. ^These three Engagement questions have historical comparisons.



Your overall engagement score





Your engagement score compared to all other organisations surveyed by People Insight





Top 10 results – themes & items

Questions with the most positive responses

My Manager	My manager treats people fairly and with respect	87%	<mark>9%4%</mark>
My Overall Experience	I care about the future of PHSO	85%	<mark>9% </mark>
My Manager	My manager shows appreciation for the work I do	82%	<mark>12% 7%</mark>
My Manager	My manager communicates clearly what is expected of me	80%	<mark>10% <mark>10%</mark></mark>
Communication & Involvement	There is somebody within my team who keeps me informed of updates following events such as the Cascade	76%	10% <mark>9%</mark>
My Manager	My manager gives me regular feedback on how I am doing	76%	14% <mark>10%</mark>
Our Strategic Plan	I understand how the work I do helps PHSO to achieve its aims	73%	14% 13%
Our Strategic Plan	I understand the aims and objectives of PHSO	72%	<mark>10% 18%</mark>
Our Customers	PHSO supports all people who use our service regardless of their individual differences (e.g. cultures, backgrounds,	71%	21% 8%
Working Together	PHSO respects the individual differences (e.g cultures, working styles, grade, backgrounds, disabilities, secual	71%	16% 13%

Due to rounding, percentages may not total 100.

9



Greatest improvements since 2013



Percentage point increase since 2013

Your score 2013

Key:

10



People Insight Overall Benchmark overperformance

	30	40	50	60	70	80	90	100	Your score
My manager gives me regular feedback on how I am doing		I	I		13		1		76%
I think the benefits I receive compare favourably with other employers in our industry			1	3					62%
My manager takes the time to help me drive my development				12					62%
I think the pay I receive compares favourably with other employers in our industry		9							48%
My manager treats people fairly and with respect						8			87%
My manager shows appreciation for the work I do						8			82%
My manager motivates me to be more effective in my job				6					66%
My manager communicates clearly what is expected of me						5			80%
I am able to strike the right balance between my work and home life					2				69%

Percentage points above People Insight benchmark

People Insight Overall Benchmark





Bottom 10 results – themes & items

Questions with the most negative responses

My Job	Morale is good at PHSO	<mark>6%</mark> 11%	83%
Communication & Involvement	Changes here are well managed	8 <mark>%</mark> 15%	82%
Communication & Involvement	Organisation wide communication is good	11% 13%	76%
Communication & Involvement	I get enough information to understand what's happening across the business	19% <mark>14</mark> %	68%
Leadership	The leadership team communicate effectively with the rest of the organisation	11% 22%	67%
Working Together	The processes at PHSO enable employees to work effectively	12% 23%	65%
Leadership	I have confidence in the way the leadership team lead	11% 25%	64%
Communication & Involvement	The reasons for change are well communicated to me	21% 15	<mark>% 64%</mark>
Leadership	The leadership team listen to staff	17% 22	<mark>% 61%</mark>
Our Strategic Plan	PHSO motivates me to help it achieve its objectives	18% 2	3% 59%

Due to rounding, percentages may not total 100.



Greatest declines since 2013







People Insight Overall Benchmark underperformance

	0	20	40	60	80	100	Your score
I have confidence in the way the leadership team lead			48				11%
Organisation wide communication is good		4	0				
My opinion is sought on decisions that affect			36				11%
my work							27%
Changes here are well managed		35					3%
The leadership team listen to staff			35				17%
If asked, I would recommend to friends and family that PHSO is a good place to work			3	5			33%
The leadership team has a clear vision for the direction of PHSO			33				24%
My immediate team has clear aims and objectives					33		54%
The reasons for change are well communicated to me			31				21%
Morale in my immediate team is generally high			30				32%
Key:	Your sco	ore	Percenta	ge points	below the Pe	ople Insight	Overall Benchmark





Directorate variations

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44

than the average

	Summary results for PHSO by Directorate Combined	PHSO (Full survey)	Clinical Advice	combined	Cutomor Condeo		Executive office and	casework team	External Affairs and	Strategy	Finance and	combined	HR People & Talent	combined	Investigations	combined	Legal services	combined	Quality and Service	Integrity combined
	Respondents	388	30)	6	7	1	5	3	3	1	0	2	9	17	0	1	0	2	4
	Overall Engagement Score	54	tt.	79	†††	64	††	60	††	60	-	54	11	45	Ļ	45	††	60	1	58
		0	C)	<	>)	•		•	>	0	>	0		•	>	•	>
	My Job	51	tt.	74	††	56	$^{\uparrow\uparrow\uparrow}$	63	-	50	1	55	Ļ	48	↓↓	42	tt†	65	††	59
	Our Strategic Plan	47	T ^{††}	57	TT.	56	$^{\uparrow\uparrow\uparrow}$	70	t††	65	††	55	††	52	$\downarrow_{\downarrow\downarrow}$	31	t††	60	$^{\uparrow\uparrow\uparrow}$	59
indiantes	Our Customers	47	1	51	††	55	††	53	††	52	††	52	††	56	Ļ	38	††	56	†1	54
indicates a performance at least 10% better than the average	Communication & Involvement	28	†††	42	t	31	$^{\dagger \dagger \dagger }$	41	-	29	$\uparrow \uparrow \uparrow$	48	$^{\dagger \dagger \dagger }$	38	$\downarrow_{\downarrow\downarrow}$	18	$^{\dagger \dagger \dagger }$	46	$\uparrow \uparrow \uparrow$	40
indicates a performance at least 5% and less than 10% better than the a∨erage	Leadership	18	t††	31	TT.	24	$\uparrow \uparrow \uparrow$	35	1	22	$\uparrow \uparrow \uparrow$	36	t	22	$\downarrow_{\downarrow\downarrow}$	8	Ť	22	†Ť	23
indicates a performance at least 3% and less	Senior Management	36	-	36	1	40	11	27	↓Ļ	31	-	38	-	38	-	34	$\uparrow \uparrow \uparrow$	48	1	40
than 5% better than the average	My Manager	74	1	78	11	69	$\uparrow\uparrow$	80	$\downarrow_{\downarrow\downarrow}$	59	-	74	$\uparrow\uparrow$	82	-	76	-	75	11	69
indicates a performance within 3% of the	Learning & Development	34	tt.	54	$\uparrow\uparrow$	41	††	40	↓Ļ	29	1	38	$\uparrow\uparrow$	41	↓↓	26	$\uparrow\uparrow$	43	1	38
average	Recognition & Reward	44	1	48	Ļ	40	$^{\dagger \dagger \dagger }$	58	t	48	1	48	††	49	1	41	$\uparrow\uparrow\uparrow\uparrow$	55	1	41
indicates a performance at least 3% and less than 5% worse than the average	Working Together	44	tt.	61	††	53	$\uparrow \uparrow \uparrow$	55	11	39	††	50	t	47	$\downarrow_{\downarrow\downarrow}$	34	t††	63	$^{\uparrow\uparrow\uparrow}$	55
indicates a performance at least 5% and less than 10% worse than the average	Working Together continued	9	Ļ	3	-	7	ţţ	3	††	14	-	10	-	10	-	11	-	10	ţ	2
,	Follow-up action	28	_	30	†Ť	33	$^{\uparrow\uparrow\uparrow}$	60	-	27	$\uparrow \uparrow \uparrow$	40	tt†	38	$\downarrow_{\downarrow_{\downarrow}}$	17	$\uparrow\uparrow\uparrow$	40	$^{\uparrow\uparrow\uparrow}$	42
indicates a performance at least 10% worse than the average																				

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Length of servi variations	CE Summary results for PHSO by LoS	PHSO (Full survey)	Up to 3 months	3-6 months	6 months - 1 year	1-2 years	2-5 years	5-10 years	10+ years
	Respondents	388	17	34	37	39	63	138	59
	Overall Engagement Score	54	† [†] 84	† [†] 75	↑ ^{††} 64	↑ ↑ 60	† 57	↓ ↓ 44	↓ 46
		0	0	0	0	0	0	0	•
	My Job	51	† [†] 72	↑ ↑ 64	↑ ↑ 59	_ 52	† [†] † 61	↓ ↓ 38	_ 49
	Our Strategic Plan	47	† † † 78	† † 56	↑ ↑ 55	↑ † [†] 62	_ 46	↓ <mark>↓</mark> 36	↓ 42
	Our Customers	47	† 51	† † † 62	† [†] 57	† ↑ 55	_ 46	↓ 39	↓ 43
	Communication & Involvement	28	† ^{††} 55	† [†] 38	† †† 44	† † 36	† 32	↓ ↓↓ 17	↓ 21
	Leadership	18	† † † 53	† † † 31	↑↑ 28	↑ ↑ 27	_ 16	↓ 10	↓ ↓ 7
	Senior Management	36	↑ † † 53	↑ ↑ 45	↑ ↑ 44	† 39	_ 35	↓↓ зо	↓ 33
	My Manager	74	† † † 86	† 78	_ 74	J 71	† 77	— 72	↓ 69
	Learning & Development	34	† † † 47	↑ †↑ 48	↑↑ 46	↑ ↑ 43	_ 35	↓ 25	↓ 31
	Recognition & Reward	44	† † † 65	_ 46	↑ ↑ 51	† [†] 50	_ 45	↓ 38	↓ 39
	Working Together	44	† † ↑ 67	↑ ↑ 52	↑ ↑ 52	↑ ↑ 51	1 48	↓ 35	↓ 40
	Working Together continued	9	↓↓ o	↓ 6	- 7	↓ 6	- 7	- 11	† 12
	Follow-up action	28	† [†] 59	† [†] 38	† [†] 38	† [†] 44	↓ 24	↓ 19	↓ 20



Focusing improvement on your key drivers of engagement will improve your overall score



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What is the best thing about working for PHSO?

- Feedback (positive feedback, constructive feedback)
- The ethos of the organisation and being able to make a difference
- Interesting, rewarding, valuable and important work
- The people (supportive and committed work colleagues)
- Autonomy
- Relatively good work-life balance (e.g. holiday entitlements)
- Flexibility
- Variety in the job







If within your power, what one thing would you change about working at PHSO?

- Leadership
 - o To have confidence in the leadership team
 - More visibility of Executive Board members role modelling company values
 - Senior management team awareness of the work of employees (e.g. learning about their caseload)
- Change Management
 - o Consultation and notice before change takes place
 - More face to face communication
 - More stability within the company
- Collaboration across the organisation
 - More collaboration and communication in the organisation
 - Consistency across all Directorates
- More recognition and appreciation
- Improvements to the induction process
- Opportunity for progression and career development
- Create a less hierarchical structure within the company







Is there anything you would like to add?

- Process change
 - o Consistency in implementation of new processes
 - Allowing time for new processes to have an impact
 - Dealing with the backlogs following process changes
 - Changes should be thought through and workload considered before any new changes are implemented
- Leadership
 - Lack of clarity from management team about what staff should be working on
 - Leadership team to work on building trust, confidence and respect
- Staff appreciation
- Listening to the views of the company's staff
- Encourage organisation to work together and make decisions collaboratively







Action areas to celebrate/and investigate further

	Driver External Benchmark comparison comparison Top 10	Recommendations
Managers	↑ ^{↑↑} ✓ ✓	Generally, managers at PHSO are supportive in their employee's development, treat people fairly and with respect, communicates clearly what is expected, and show appreciation. Maintain positive manager behaviors and involve them in action planning to help drive engagement for their staff.
Colleagues		Employees feel that their colleagues are supportive and truly committed to their work. There is a sense of camaraderie whereby colleagues value each others' contribution. Encourage employees to team build and work across different teams to maintain positive perceptions.
Strategic Plan	/ / /	Staff understand the aims and objectives of PHSO & know the impact they have on those objectives. However, declining scores since 2013 suggest this is an area to reinforce to ensure clarity of the future direction. To build confidence that the right things are being done to achieve the strategy, encourage more two-way dialogue and interaction.





Action areas to prioritise

	Driver	External Benchmark comparison	Historical comparison	Bottom 10	Verbatim	Recommendations
Leadership	1	1	<	1		Employees lack confidence in the way the organisation is being led, and feel disconnected from the leadership. Employee commentary suggests that they are seeking opportunities to be listened and to understand more clearly the reasons behind decisions made. Consultation between leaders and employees during times of change and in relation to the strategy will help to develop trust.
Change management & Involvement	1	1	1	1	1	Low levels of morale and the negative perception of change management require urgent attention. Just 3% of respondents felt that change has been managed well. Commentary also illustrates that the impact of changes on processes has generated frustration. Employees crave transparency and timely involvement.
Feeling valued	1				1	Whilst employees are positive about the appreciation shown by their managers, they do not feel valued and recognised by the organisation. Explore informal and formal ways of celebrating successes and recognising staff. This will help to improve motivation to achieve objectives.
Job satisfaction & development	1					An important key driver of engagement for employees at PHSO relates to job satisfaction and feeling that skills and abilities are utilised effectively. Explore at a local level how job enjoyment and challenge can be improved.



Next steps: maintain the engagement momentum





Reflections on what you have heard today

- 1. What are we most pleased about?
- 2. What are we most concerned about?
- 3. Agreeing the priority areas for action planning





What is a 'key driver' of engagement?

- Some things have more of an influence on people's levels of engagement than others. We call these influencers 'key drivers'
 - A challenging, varied role is more likely to engage someone than having nice décor in the office
 - Some key drivers are common across organisations and teams
 - They can vary depending upon circumstances
- Statistical analysis (correlation) compares each individual's engagement score to all the other questions in the survey.
- The higher the correlation score, the greater the influence the question has on the engagement score
- The 3 questions with the strongest correlation score we call 'key drivers'
- We then look at which items are strongly related to each key driver (called sub drivers). This provides us with a better idea of how the key drivers could be influenced.
- Looking at the key drivers helps you focus your action plans on the areas that are most likely to increase engagement amongst your team.





Location variations

Summary results for PHSO by Location	PHSO (Full survey)	200	Follaoi		ואומוורווהארהו
Respondents	388	22	11	17	77
Overall Engagement Score	54	Ļ	49	††	61
	0	•	>)
My Job	51	-	49	-	53
Our Strategic Plan	47	-	48	-	45
Our Customers	47	Ξ	45	Ξ	49
Communication & Involvement	28	-	28	-	28
Leadership	18	-	16	-	19
Senior Management	36	-	35	-	36
My Manager	74	-	72	-	76
Learning & Development	34	-	32	1	38
Recognition & Reward	44	1	41	1	47
Working Together	44	-	42	-	46
Working Together continued	9	-	9	-	8
Follow-up action	28	-	27	-	29





Management Responsibility variations

Summary results for PHSO by Line Management Responsibilities	PHSO (Full survey)		NO Manager			
Respondents	388	29	95	9		
Overall Engagement Score	54	-	55	-	52	
	0	•	>	•)	
My Job	51	-	51	-	50	
Our Strategic Plan	47	1	44	$\uparrow\uparrow$	55	
Our Customers	47	-	45	††	52	
Communication & Involvement	28	-	27	1	32	
Leadership	18	1	15	ţţ	25	
Senior Management	36	-	34	ţţ	42	
My Manager	74	-	76	ĻĻ	66	
Learning & Development	34	-	33	††	40	
Recognition & Reward	44	1	41	††	53	
Working Together	44	-	42	††	49	
Working Together continued	9	-	8	-	11	
Follow-up action	28	ţţ	22	$^{\dagger 1 \uparrow}$	44	





Contract type variations

Summary results for PHSO by Contract type	PHSO (Full survey)	Access of the second se	ABCI LCY	Eived Term				
Respondents	388	1	5	2	7	34	16	
Overall Engagement Score	54	$\uparrow \uparrow \uparrow$	65	$^{\uparrow\uparrow\uparrow}$	65	-	53	
	0	•		C		•)	
My Job	51	$\uparrow \uparrow \uparrow$	71	1	54	-	50	
Our Strategic Plan	47	$\uparrow \uparrow \uparrow$	63	††	65	4	44	
Our Customers	47	$\uparrow\uparrow$	53	††	56	-	46	
Communication & Involvement	28	$\uparrow \uparrow \uparrow$	42	$^{\dagger \dagger \dagger }$	43	-	26	
Leadership	18	$\uparrow \uparrow \uparrow$	29	$\uparrow \uparrow \uparrow$	31	-	16	
Senior Management	36	1	40	-	38	-	35	
My Manager	74	1	67	-	75	-	74	
Learning & Development	34	-	32	-	33	-	35	
Recognition & Reward	44	1	35	††	49	-	44	
Working Together	44	††	50	††	52	-	43	
Working Together continued	9	↓↓	3	-	9	-	9	
Follow-up action	28	††	53	$^{\dagger \dagger \dagger }$	41	1	25	





Grade variations

Summary results for PHSO by Grade	PHSO (Full survey)		Grade 1		Grade 2		diade 3	Grade 4		Grade 4		Grade 6		Grade 7	Claud
Respondents	388	8	3	4	5	17	74	3	6	19		86		1	3
Overall Engagement Score	54	$\uparrow \uparrow \uparrow$	70	ttt	65	$\downarrow_{\downarrow\downarrow}$	44	†††	64	1	58	†1	61	$\uparrow \uparrow \uparrow$	66
	0		0)	<)	•))	•)	•)
MyJob	51	††	56	†††	63	$\downarrow_{\downarrow\downarrow}$	40	†††	67	1	54	1	55	$\uparrow \uparrow \uparrow$	71
Our Strategic Plan	47	$\uparrow \uparrow \uparrow$	78	$^{\uparrow\uparrow\uparrow}$	63	$\downarrow_{\downarrow\downarrow}$	32	$^{\uparrow\uparrow\uparrow}$	62	$\uparrow \uparrow \uparrow$	58	t	51	††	54
Our Customers	47	$\uparrow \uparrow \uparrow$	68	-	45	↓Ļ	39	tt1	57	$^{\uparrow\uparrow\uparrow}$	64	†Ť	53	$\uparrow \uparrow \uparrow$	57
Communication & Involvement	28	$\uparrow \uparrow \uparrow$	61	$\uparrow \uparrow \uparrow$	38	Ļ	19	t	32	-	28	$\uparrow\uparrow$	35	††	35
Leadership	18	$\uparrow \uparrow \uparrow$	60	††	26	1	9	††	27	1	14	Ť	21	1	22
Senior Management	36	$\uparrow \uparrow \uparrow$	66	††	42	Ļ	31	-	35	Ļ	29	t	40	-	37
My Manager	74	$\downarrow_{\downarrow\downarrow}$	55	-	74	-	74	-	75	-	76	-	73	1	77
Learning & Development	34	-	35	†††	50	Ļ	27	-	34	1	28	††	41	$\uparrow \uparrow \uparrow$	55
Recognition & Reward	44	††	53	††	53	-	43	††	52	-	46	ţţ	37	$\downarrow_{\downarrow\downarrow}$	29
Working Together	44	††	65	$^{\uparrow\uparrow\uparrow}$	56	$\downarrow_{\downarrow\downarrow}$	34	$\uparrow \uparrow \uparrow$	54	††	49	††	50	-	46
Working Together continued	9	t	12	-	7	-	10	-	11	1	5	t	6	t	12
Follow-up action	28	$\uparrow \uparrow \uparrow$	88	$^{\uparrow\uparrow\uparrow}$	40	$\downarrow_{\downarrow\downarrow}$	18	††	33	Ļ	21	t	31	1	31



People Insight Employee engagement model



Get in touch to discuss:

- Planning and running an impeccable survey
- Achieving the highest response rate
- Identifying the key issues
- Communicating the findings quickly
- Agreeing what to do as a result
- Providing your managers with the knowledge and tools to drive engagement

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People Insight

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